

Name: Laura Falk

Abteilung: Vorstand

Monat: Oktober

| Tag | Beginn | Ende | Pause | Arbeitsstunden | Abwesenheit | Bemerkungen |
|-----|--------|-------|-------|----------------|-------------|---|
| 1 | 09:00 | 18:00 | 01:00 | 08:00 | | Austausch Eddi, Mails, Orga |
| 2 | 10:00 | 17:30 | 01:00 | 06:30 | | Austausch GreenOffice, Mails |
| 3 | | | 00:00 | 07:00 | F | |
| 4 | 10:00 | 15:00 | 00:00 | 05:00 | | Mails, Orga |
| 5 | | | 00:00 | 00:00 | | |
| 6 | | | 00:00 | 00:00 | | |
| 7 | 10:00 | 18:00 | 01:00 | 07:00 | | Mails, Orga |
| 8 | 11:00 | 17:30 | 01:00 | 05:30 | | Mails, Orga |
| 9 | 10:00 | 18:00 | 01:00 | 07:00 | | Austausch Queerfem, Lehramt |
| 10 | 10:00 | 17:00 | 01:00 | 06:00 | | Austausch mit BAföG- & Studienberatung |
| 11 | 11:00 | 20:00 | 01:30 | 07:30 | | Erstbeutel packen, Mails |
| 12 | 10:00 | 18:00 | 01:30 | 06:30 | | Erstbeutel packen |
| 13 | | | 00:00 | 00:00 | | |
| 14 | 08:30 | 21:00 | 02:00 | 10:30 | | Erstsemesterbegrüßung, StuPa |
| 15 | 10:00 | 16:30 | 01:00 | 05:30 | | Check-In Studienangelegenheiten, HoPo |
| 16 | 09:00 | 20:00 | 04:00 | 07:00 | | Mails, Austausch Malte Krüger, LAK |
| 17 | 09:30 | 17:00 | 01:00 | 06:30 | | Mails, Orga |
| 18 | 09:30 | 16:00 | 00:30 | 06:00 | | Mails, Orga |
| 19 | | | 00:00 | 00:00 | | |
| 20 | | | 00:00 | 00:00 | | |
| 21 | 09:30 | 18:30 | 01:00 | 08:00 | | Austausch Presse, IT, Mails, FVK |
| 22 | 10:00 | 20:00 | 02:30 | 07:30 | | Check-In BAföG, Jourfix, Austausch FH |
| 23 | 09:30 | 18:00 | 01:30 | 07:00 | | Bewerbungsgespräch, Austausch Kanzlerin |
| 24 | 10:00 | 21:00 | 04:00 | 07:00 | | Finanzrunde, Mails, AStA-Sitzung |
| 25 | 09:30 | 18:00 | 01:00 | 07:30 | | Bewerbungsgepräch, Mails |
| 26 | | | 00:00 | 00:00 | | |
| 27 | | | 00:00 | 00:00 | | |
| 28 | 10:00 | 18:00 | 01:30 | 06:30 | | Bewerbungsgepräche, Mails |
| 29 | 09:30 | 17:00 | 00:30 | 07:00 | | Bewerbungsgespräch, Austausch ChatGPT |
| 30 | 10:00 | 16:30 | 00:30 | 06:00 | | Mails, Austausch BAFöG, LAK |
| 31 | | | 00:00 | 07:00 | F | |

Arbeitsstunden gesamt

165:00

0

Sollstunden / Monat

161:00

+/- Saldo Vormonat

09:25

Aktuelles Zeitkonto

13:25

| | | |
|--------------|---|----------------|
| Abwesenheit: | | |
| U | = | Urlaub |
| K | = | Krankheit |
| F | = | Feiertag |
| B | = | Betriebsferien |

Unterschrift Mitarbeiter*in

Unterschrift Vorstand

Vorstand

| Tag | Beginn | Ende | Pause | Arbeitsstunden | Abwesenheit | Bemerkungen |
|-----|--------|-------|-------|----------------|-------------|------------------------------------|
| 1 | 09:00 | 17:00 | 01:00 | 07:00 | | Bewerbungsgespräch, Mails |
| 2 | | | 00:00 | 00:00 | | |
| 3 | | | 00:00 | 00:00 | | |
| 4 | 10:00 | 18:00 | 01:30 | 06:30 | | Mails, ULK |
| 5 | 11:00 | 22:00 | 02:00 | 09:00 | | Austausch Nestbau, Mails, Senat |
| 6 | 09:30 | 19:00 | 02:00 | 07:30 | | Check-In International, Mails |
| 7 | 10:00 | 22:00 | 04:00 | 08:00 | | Mails, Orga, Wissenschaftse |
| 8 | 10:00 | 17:30 | 01:30 | 06:00 | | Austausch Diversitätsbeauftragte |
| 9 | | | 00:00 | 00:00 | | |
| 10 | | | 00:00 | 00:00 | | |
| 11 | 10:00 | 20:00 | 03:00 | 07:00 | | Mails, Orga, FVK |
| 12 | 10:00 | 18:30 | 01:30 | 07:00 | | Check-In Campusfestival, Austausch |
| 13 | 10:00 | 18:00 | 02:00 | 06:00 | | Mails, Orga, AStA-Sitzung |
| 14 | 10:00 | 19:00 | 03:00 | 06:00 | | Mails, Orga |
| 15 | 11:00 | 15:00 | 01:00 | 03:00 | | Mails, Orga, Senat |
| 16 | | | 00:00 | 00:00 | | |
| 17 | | | 00:00 | 00:00 | | |
| 18 | 10:30 | 18:00 | 01:00 | 06:30 | | Senat, Mails |
| 19 | 10:00 | 16:00 | 01:30 | 04:30 | | Check-In IT, Mails |
| 20 | 10:00 | 18:00 | 02:30 | 05:30 | | Bewerbungsgespräch, Mails |
| 21 | 09:30 | 19:30 | 03:30 | 06:30 | | Mails, Orga, AStA-Sitzung |
| 22 | 10:00 | 19:00 | 01:00 | 08:00 | | Finanzrunde, Austausch StuPa |
| 23 | | | 00:00 | 00:00 | | |
| 24 | | | 00:00 | 00:00 | | |
| 25 | 09:00 | 23:00 | 04:00 | 10:00 | | Hochschulrat, Mails, StuPa |
| 26 | 10:30 | 18:00 | 01:30 | 06:00 | | Bewerbungsgespräche, AK B |
| 27 | 09:00 | 18:00 | 03:00 | 06:00 | | Bewerbungsgespräche, Check-In |
| 28 | 09:00 | 19:30 | 02:00 | 08:30 | | Tag der Lehre & Lernen, AStA |
| 29 | 10:00 | 17:00 | 01:00 | 06:00 | | Bewerbungsgespräche, Mails |
| 30 | | | 00:00 | 00:00 | | |
| 31 | | | 00:00 | 00:00 | | |

Aktuelles Zeitkonto

06:55

0

| | | |
|---|---|----------------|
| U | = | Urlaub |
| K | = | Krankheit |
| F | = | Feiertag |
| B | = | Betriebsferien |

Unterschrift Vorstand

Name: . Abteilung: Vorstand

Monat: Dezember

| Tag | Beginn | Ende | Pause | Arbeitsstunden | Abwesenheit | Bemerkungen |
|-----|--------|-------|-------|----------------|-------------|--|
| 1 | | | 00:00 | 00:00 | | |
| 2 | 10:00 | 18:00 | 00:30 | 07:30 | | Austausch PÖ, Umfrage Diversität, ULK |
| 3 | 10:00 | 18:00 | 02:00 | 06:00 | | Bewerbungespräch, Check-in Nestbau, Lübecker ASten |
| 4 | 10:00 | 19:30 | 01:00 | 08:30 | | Mails, Orga, Bündnistreffen |
| 5 | 10:00 | 20:00 | 03:00 | 07:00 | | Austausch Diversitätsbeauftragung, Mails |
| 6 | 10:00 | 17:00 | 01:00 | 06:00 | | Austausch FH, LAK |
| 7 | | | 00:00 | 00:00 | | |
| 8 | | | 00:00 | 00:00 | | |
| 9 | 10:00 | 21:00 | 04:00 | 07:00 | | Mails, FVK |
| 10 | 10:00 | 17:00 | 01:00 | 06:00 | | Check-In PolBil, Mails, Orga |
| 11 | 10:00 | 19:30 | 01:00 | 08:30 | | Senat, Mails, LAK |
| 12 | 10:00 | 19:30 | 02:00 | 07:30 | | Check-In Fachschaft, Nachhaltigkeit, AStA-Sitzung |
| 13 | 10:00 | 16:00 | 01:00 | 05:00 | | fzs |
| 14 | 10:00 | 16:00 | 01:00 | 05:00 | | Klausurtagung |
| 15 | | | 00:00 | 00:00 | | |
| 16 | 12:00 | 21:30 | 02:00 | 07:30 | | Mails, Orga, StuPa |
| 17 | 09:30 | 18:00 | 00:30 | 08:00 | | Vollversammlung FH, Mails, Bündnistreffen |
| 18 | 10:30 | 17:00 | 01:00 | 05:30 | | Mails, Orga |
| 19 | 10:15 | 19:00 | 00:30 | 08:15 | | Mails, Orga, AStA-Sitzung |
| 20 | 09:00 | 15:00 | 01:00 | 05:00 | | Finanzrunde, Mails |
| 21 | | | 00:00 | 00:00 | | |
| 22 | | | 00:00 | 00:00 | | |
| 23 | | | 00:00 | 07:00 | B | |
| 24 | | | 00:00 | 07:00 | B | |
| 25 | | | 00:00 | 07:00 | F | |
| 26 | | | 00:00 | 07:00 | F | |
| 27 | | | 00:00 | 07:00 | B | |
| 28 | | | 00:00 | 00:00 | | |
| 29 | | | 00:00 | 00:00 | | |
| 30 | | | 00:00 | 07:00 | B | |
| 31 | | | 00:00 | 07:00 | B | |

Arbeitsstunden gesamt

157:15

0

Sollstunden / Monat

154:00

+/- Saldo Vormonat

06:55

Aktuelles Zeitkonto

10:10

| | | |
|--------------|---|----------------|
| Abwesenheit: | | |
| U | = | Urlaub |
| K | = | Krankheit |
| F | = | Feiertag |
| B | = | Betriebsferien |

Unterschrift Mitarbeiter*in

Unterschrift Vorstand